**Present**

CHAIR: Eric De Regnaucourt, (EdR)

Headteacher: Paul Lufkin (PL)

Martin Pfutzner (MP)

Milly Williams (MW)

**In attendance**

Steve Cleary, Clerk (SAC)

*The features of effective governance from the competency framework: -*

*Strategic Leadership, Accountability, People, Structures, Compliance, Evaluation*

*All original papers are available on the LGFL MyUSO drive.*

1. **GOVERNANCE**

The meeting began at 12 noon and was deemed to be quorate. Governors confirmed that they had received and read papers in advance. There were no apologies received.

In accordance with the Education (School Government) Regulations, governors were invited to declare any interest they might have in respect of any item to be considered at the meeting. No declarations were made.

Governors **RESOLVED** to approve the minutes of the full governing board of the Wimbledon Primary Federation held on 11 July 2023 and publish on the website. In respect of the part B minutes, the Headteacher reported that resultant actions had been undertaken.

The Clerk apprised those present of the dissolution of the Wimbledon Primary Federation as of 1 September 2023 and the implementation of an agreed Instrument of Government for the Temporary Governing Board (TGB) as follows:

* 2 Parents (appointed by the LA) – Milly Williams (MW) and Martin Pfutzner (MP).
* 1 LA (appointed by the LA) – Eric de Regnaucourt
* 2 Co-opted (appointed by the TGB)
* 1 Staff (appointed by the TGB)
* 1 Headteacher (ex-officio) – Paul Lufkin

and it was **RESOLVED** to appoint Katy Gandon (KG) and Natasha Gourlay (TG) as co-opted members of the board from the date of this meeting. It was further **RESOLVED** to appoint Georgia Harris (GH) as the staff member of the board and Lisa Kingsbury (LK) as an Associate Member. Governors noted that TG would not be available for meetings during the spring term and **RESOLVED** to grant absence of leave from the board for this period.

Governors confirmed that they had received their appointment letters as appropriate from the local authority.

MP reported that he had received interest from a further two parents at the school to join the board in due course and governors expressed the view that there is not only the need to build capacity on the board but also to provide an element of stability given the reality that the local authority governor and chair is only likely to be a temporary arrangement and will need replacement over the course of the next academic year. It was noted that the local authority has agreed that the instrument of governance can be adjusted as new governors are appointed. Any new governors would join as associate members for a period to cover specific areas until the instrument of government could be adapted. A further substantive discussion on governor recruitment would be held at the next FGB meeting on 26 September and the Chair and Headteacher would make arrangements to meet with any potential candidates as appropriate.

It was **RESOLVED** to elect EdR as Chair and MP as Vice-Chair for the 2023/24 academic year. It was further **RESOLVED** to appoint MW as the safeguarding link governor[[1]](#footnote-1).

1. **DATE OF NEXT MEETING**

**Wimbledon Park[[2]](#footnote-2)** – 26 Sept, 10 Oct, 7 Nov, 6 Feb, 12 Mar, 21 May, 2 July

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of Governors

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. It was noted that being a parent governor would not be a conflict of interest in terms of this role. [↑](#footnote-ref-1)
2. All meetings at 6.30pm [↑](#footnote-ref-2)